

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcsd.org**

PUBLIC MEETING NOTICE & AGENDA

**June 24, 2022
9:30 A.M.**

This meeting will be held in the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

All attendees will be required to provide proof of vaccination or negative test within 72 hours or wear a mask at in-person meeting.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/84382064795>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 843 8206 4795

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at pbcsd@pbcsd.org by 10 a.m. on Thursday, June 23. All submitted written comments will be provided to the Board and you may also comment during the teleconference webinar.

CALL TO ORDER & ROLL CALL

Jeffrey B. Froke, President ___ Leo M. Laska, Vice-President ___

Richard D. Verbanec ___ Richard B. Gebhart ___ Peter B. McKee ___

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances:** *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on May 27, 2022.
4. Receive [Statement of Receipts and Disbursements for May 2022](#).
5. Approve [Check Register for May 2022](#).

TIMED BUSINESS - 9:40 A.M. CONCURRENT PUBLIC HEARINGS:

[FY 2022-23 PBCSD FINAL BUDGET AND SERVICE FEES](#)

6. **Public Hearing** to consider comments, protests and/or requests for clarification regarding adoption of service charges and Final Budget for Fiscal Year 2022-23 (7/1/22 through 6/30/23).

A. Adopt *Resolution No. 22-11* approving Fiscal Year (FY) 2022-23 service charges and special tax for:

- **Garbage and Refuse Collection and Disposal Services:** The rate for garbage service is proposed to increase by 8.5% for basic residential from \$28.50 per month to \$30.90 per month.
- **Wastewater Treatment & Disposal Services:** The rate for sewer service is proposed to increase by 9.0% for residential from \$26.70 per month to \$29.10 per month.
- **Fire Protection Services:** No change is proposed in the residential assessment of \$51.20 per year and vacant lot assessment of \$25.60 per year.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

- B. Adopt *Resolution No. 22-12* certifying compliance with state law for levying of general and special taxes, assessments and property-related fees and charges.
- C. Adopt *Resolution No. 22-13* approving Final Budget for FY 2022-23.
- D. Adopt *Resolution No. 22-14* approving positions, classifications and pay schedule for FY 2022-23.
- E. Adopt *Resolution No. 22-15* adopting the Appropriation Limit for FY 2022-23.
- F. Adopt *Resolution No. 22-16* approving Sewer Connection Fee for FY 2022-23.

FIRE DEPARTMENT

- 7. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.
- 8. Adopt [Resolution No. 22-17](#) citing meritorious service and expressing appreciation to Reno DiTullio, Jr., upon his retirement from CalFire.

MAINTENANCE, ENGINEERING & CONSTRUCTION

- 9. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
- 10. Receive status report regarding active PBCSD [capital improvement projects](#).
- 11. Approve [increase in engineering budget for Pump Station P-1 \(Cypress Point\) and P-2 \(Fan Shell Beach\) project](#).
- 12. Receive Carmel Area Wastewater District (CAWD) reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Assign Director Froke to attend CAWD Board of Directors meeting on Thursday, June 30, 2022.
 - B. Assign Director McKee to attend CAWD Board of Directors meeting on Thursday, July 28, 2022.

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SOLID WASTE MANAGEMENT

13. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meeting held on June 17, 2022.](#)
14. Adopt Revised Memorandum of Understanding between MRWMD and its member agencies regarding compliance with SB 1383.

GENERAL GOVERNMENT

15. Receive report on [June 1, 2022 meeting of Community Advisory Board.](#)

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

16. *This time is reserved for receiving [miscellaneous written and oral communications.](#) The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

A. General Manager Report.

B. Questions from Directors or staff seeking clarification of matters within purview of the District.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next two meetings of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, June 30, 2022 and July 28, 2022 at 9:00 a.m.** (*Directors Froke and McKee representing PBCSD Board of Directors*).
- The next meeting of Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, July 22, 2022 at 9:00 a.m.** (*Director Laska representing PBCSD*).
- The next meeting of **Reclamation Management Committee** will be held on **Tuesday, November 15, 2022 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).

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- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 19, 2022 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 25, 2022 at 4 p.m.** (*Director Froke representing PBCSD*).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, September 7, 2022.** (*Director Froke representing PBCSD*)

CLOSED SESSION

17. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

18. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, July 29, 2022 at 9:30 a.m.**

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