

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org

PUBLIC MEETING NOTICE & AGENDA

**Via Teleconference
December 11, 2020
9:30 A.M.**

COVID-19 Pandemic and State of California Executive Order N-29-20

In compliance with the issued guidelines from the State of California and in order to keep the public safe, Pebble Beach Community District (PBCSD) will conduct its Board Meetings via teleconference until further notice.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/86930100024>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use

Webinar ID: 869 3010 0024

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office at 3101 Forest Lake Road, Pebble Beach, CA 93953 or via email at pbcسد@pbcسد.org by 10 a.m. on Thursday, December 10. All submitted comments will be provided to the Board and may be read into the record or compiled as part of the record. You may also submit comments via the “Chat” function available during the teleconference webinar online.

If you need assistance in accessing this information, please call the PBCSD office at 831-373-1274.

CALL TO ORDER & ROLL CALL

Peter B. McKee, President ___ Jeffrey B. Froke, Vice-President ___

Richard D. Verbanec ___ Richard B. Gebhart ___ Leo M. Laska ___

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

SWEARING-IN OF DIRECTORS

Execution of [Oath of Office](#) by Leo Laska, Richard Gebhart and Richard Verbanec for terms of office as Directors of Pebble Beach Community Services District

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on October 30, 2020.
4. Receive [Statement of Receipts and Disbursements for October 2020](#).
5. Receive [Cash Basis Budget Report for October 2020](#).
6. Approve [Check Register for October 2020](#).
7. Receive [PBCSD Comprehensive Annual Financial Report including Independent Audit Report for Fiscal Year ended June 30, 2020](#).
8. Receive [Monterey County Treasurer's Investment Report for quarter ended September 30, 2020](#).

FIRE DEPARTMENT

9. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
10. Adopt [Resolution 20-19](#) authorizing purchase of Fire Prevention utility truck.

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MAINTENANCE, ENGINEERING & CONSTRUCTION

11. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
12. Receive status report regarding active PBCSD [capital improvement projects](#).
13. Receive report on [November 10, 2020 meeting of CAWD/PBCSD Wastewater Reclamation Project Management Committee](#).
14. Adopt [Resolution 20-20](#) authorizing purchase of vacuum line cleaning truck.
15. Adopt [Resolution 20-21](#) authorizing purchase of closed circuit televising equipment.
16. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Gebhart on [December 10, 2020 CAWD Board meeting](#).
 - B. Assign Director Laska to attend CAWD Board of Directors meeting scheduled for Thursday, January 28, 2021.

SOLID WASTE MANAGEMENT

17. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meeting held on December 4, 2020](#).

GENERAL GOVERNMENT

18. Approve [calendar for 2021 Board Meetings](#).
19. Adopt [Resolution No. 20-22](#) selecting President, Vice-President, Secretary, Secretary Pro-Tem of PBCSD Board of Directors and District Treasurer for one-year term of office.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

20. *This time is reserved for receiving [miscellaneous](#) written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcsl.org 3 to 5 days before the Board meeting.

- A. General Manager Report.
- B. Questions from Directors or staff seeking clarification of matters within purview of the District.
- C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
- The next meeting of the Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, January 28, 2021 at 9:00 a.m.** (*Director Laska representing PBCSD Board of Directors*).
 - The next meeting of the Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, January 22, 2021 at 9:00 a.m.** (*Director Laska representing PBCSD*).
 - The next meeting of **Reclamation Management Committee** will be held on **Tuesday, February 9, 2021 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
 - The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, January 19, 2021 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
 - The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held in February at a date to be determined. (*Director Froke representing PBCSD*).

CLOSED SESSION

21. A closed session of the Board is planned to conduct Board's annual performance evaluation of General Manager and Legal Counsel.

ADJOURNMENT

22. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, January 29, 2021 at 9:30 a.m.**

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