

**Carmel Area Wastewater District/Pebble Beach Community Services District  
Pebble Beach Company/Independent Reclaimed Water Users Group**

**WASTEWATER RECLAMATION PROJECT  
MANAGEMENT COMMITTEE**

**MINUTES**

**Meeting of February 13, 2024  
Pebble Beach Community Services District (PBCSD)**

**1. Call to Order**

Mike Niccum, PBCSD General Manager, serving as facilitator, called the meeting to order at 9:30 a.m. Members or alternates present were:

Ken White & Michael Rachel, Board of Directors, Carmel Area Wastewater District (CAWD)  
Richard Verbanec & Peter McKee, Board of Directors, Pebble Beach Community Services District (PBCSD)  
David Heuck, Executive Vice President/Chief Administrative Officer, Pebble Beach Company (PBCo)  
Joe Huston, Independent Reclaimed Water Users Group (IRWUG)

Absent: None

**Others in attendance:**

Nick Becker, District Engineer/PBCSD Deputy General Manager  
Chris Simmons, Associate Engineer, PBCSD  
Barbara Buikema, General Manager, CAWD  
Jim Grover, Principal Accountant, CAWD  
Stephanie Atigh, Legal Counsel, CAWD/PBCSD  
Ed Waggoner, Operations Superintendent, CAWD  
Patrick Treanor, District Engineer, CAWD\*  
Brent Reitz, Director of Energy and Water Conservation, PBCo\*  
Marianna Pimentel, Chief Financial Officer, PBCSD  
Yuriana Nunez, Administrative Coordinator, PBCSD  
David Stoldt, General Manager, Monterey Peninsula Water Management District (MPWMD)  
Laura Paxton, Clerk, PBCSD

*\*Signifies virtual attendance*

**2. Period for welcoming visitors, receiving public comment regarding matters not listed or considering changes to the agenda**

There were no requested changes to the agenda.

**3. Minutes**

*It was moved by Member Huston, seconded by Member White, and unanimously carried 6-0 to approve the minutes of the November 7, 2023 Committee meeting.*

**4. Receive and consider reports relating to Operations and Maintenance of Project**

**A. Financial Statements (ending December 31, 2023)**

Jim Grover, CAWD Principal Accountant gave an overview of Financial Statements for the period ending December 31, 2023. The Reclamation Project was reported to be in good financial standing.

*The O & M Financial Statements for the period were received for information and no action was required.*

**B. Receive/consider reports relating to Project operations and maintenance –**

**(“O & M”) of Project**

Ed Waggoner, CAWD Operations Superintendent reported Forest Lake Reservoir reached full capacity on January 14<sup>th</sup> and continues to remain full. Mr. Waggoner presented slides and briefed the committee on the significant maintenance being performed during tertiary plant shutdown. Water treatment systems at the plant will be circulated beginning tomorrow to test flow efficiency in preparation for the plant resuming full operation as irrigation season begins. The tertiary building electrical room HVAC unit is deteriorated and needs to be replaced. The Committee approved a minor increase in the current capital budget for procurement of laboratory equipment.

*The Committee concurred to authorize purchase of laboratory equipment as funded in the 2023/24 Reclamation Project Budget.*

**C. Distribution System Operations and Maintenance and Water Use**

Chris Simmons, PBCSD Associate Engineer presented slides and provided a distribution system operations and maintenance report. Forest Lake Reservoir achieved 100% capacity in mid-January, the earliest since being operated as a part of the Reclamation Project. Mr. Niccum noted that if golf course irrigation remains under 30 million gallons per month, Forest Lake Reservoir water is not needed.

*The Distribution System O & M Report was received for information and no action was required or taken by the Committee.*

**5. 2024 Committee Meeting Schedule**

*The Schedule was received for information and no action was required.*

**6. Receive Miscellaneous Information or Announcements from Members, Staff or Visitors**

David Stoldt, MPWMD General Manager noted that the Monterey County Local Agency Formation Commission (LAFCO) is appealing the Superior Court's December 11, 2023 decision to vacate a LAFCO December 2021 resolution denying the MPWMD application for authorization to become a retail water supplier. Special districts pay 1/3 of LAFCO legal costs, estimated by Mr. Stoldt to be in the range of \$500,000 in 2024 if LAFCO furthers proceedings.

Mr. Stoldt advised that the Aquifer Storage and Recovery Program has been injecting Carmel River water into the Seaside Basin since mid-January.

**7. Closed Session**

The Committee did not meet in closed session.

**8. Adjournment & Next Meeting Date**

*There being no further business at 10:25 a.m., it was moved by consensus that the Reclamation Management Project Committee adjourn to its next regular meeting on Tuesday, May 7, 2024, at 9:30 a.m. in the PBCSD Boardroom at 3101 Forest Lake Road, Pebble Beach.*

Respectfully submitted:

Laura Paxton, Clerk  
Pebble Beach Community Services District