

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org**

PUBLIC MEETING NOTICE & AGENDA

**Via Teleconference
May 28, 2021
9:30 A.M.**

COVID-19 Pandemic and State of California Executive Order N-29-20

In compliance with the issued guidelines from the State of California and in order to keep the public safe, Pebble Beach Community District (PBCSD) will conduct its Board Meetings via teleconference until further notice.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/89346880884>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 893 4688 0884

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office at 3101 Forest Lake Road, Pebble Beach, CA 93953 or via email at pbcسد@pbcسد.org by 10 a.m. on Thursday, May 27. All submitted comments will be provided to the Board and may be read into the record or compiled as part of the record. You may also submit comments via the “Chat” function available during the teleconference webinar online.

If you need assistance in accessing this information, please call the PBCSD office at 831-373-1274.

CALL TO ORDER & ROLL CALL

Jeffrey B. Froke, President ___ Leo M. Laska, Vice-President ___

Richard D. Verbanec ___ Richard B. Gebhart ___ Peter B. McKee ___

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on April 30, 2021.
4. Receive [Statement of Receipts and Disbursements for April 2021](#).
5. Receive [Cash Basis Budget Report for April 2021](#).
6. Approve [Check Register for April 2021](#).
7. Receive [Monterey County Treasurer Investment Report for quarter ended March 31, 2021](#).

LAW ENFORCEMENT

8. Receive [Law Enforcement Program Status Report for quarter ending March 31, 2021](#).

FIRE DEPARTMENT

9. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.
10. Adopt [Resolution No. 21-11](#) approving memorandum of understanding for Automatic Vehicle Locator (AVL) Program.

MAINTENANCE, ENGINEERING & CONSTRUCTION

11. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.

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12. Receive status report regarding active [PBCSD capital improvement projects](#).
13. Receive [minutes of May 11, 2021 meeting of CAWD/PBCSD Wastewater Reclamation Project Management Committee](#).
14. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Gebhart on [May 27, 2021 CAWD Board meeting](#).
 - B. Assign Director Laska to attend CAWD Board of Directors meeting scheduled for Thursday, June 24, 2021.

SOLID WASTE MANAGEMENT

15. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meeting held on May 21, 2021](#).

GENERAL GOVERNMENT

16. Receive report on [May 27, 2021 meeting of the Del Monte Forest Property Owners Roads and Traffic Committee](#).
17. Approve [job description and salary schedule for Finance Director position](#).
18. Review criteria for resuming in person Board meetings in June.
19. Adopt [Resolution 21-12](#) citing meritorious services and expressing appreciation to Deputy General Manager Suha Kilic, upon his retirement from Pebble Beach Community Services District after 33 years of service.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

20. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

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- A. General Manager Report.
- B. Questions from Directors or staff seeking clarification of matters within purview of the District.
- C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
- The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, June 24, 2021 at 9:00 a.m.** (*Director Laska representing PBCSD Board of Directors*).
 - The next meeting of Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, June 18, 2021 at 9:00 a.m.** (*Director Laska representing PBCSD*).
 - The next meeting of **Reclamation Management Committee** will be held on **Tuesday, November 9, 2021 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
 - The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 20, 2021 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
 - The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 26, 2021 at 4 p.m.** (*Director Froke representing PBCSD*).
 - The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, June 2, 2021.** (*Director Froke representing PBCSD*)

CLOSED SESSION

21. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

22. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, June 25, 2021 at 9:30 a.m.**

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