

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MINUTES**



**Friday, April 24, 2026, at 9:30 a.m.
3101 Forest Lake Road, Pebble Beach, CA 93953
District Boardroom**

CALL TO ORDER

President Richard D. Verbanec called the meeting to order at 9:30 a.m.

ROLL CALL

Board Directors Present

Richard D. Verbanec, President
Peter B. McKee, Vice President
Jeffrey B. Froke, Director
Leo M. Laska, Director

Board Directors Absent

Richard B. Gebhart, Director

District Legal Counsel Present

Michael Laredo, De Lay & Laredo

District Staff Present

Nick Becker, General Manager (GM)
Chris Simmons, Principal Engineer
Marianna Pimentel, Chief Financial Officer (CFO)
Nic Faro, Maintenance Manager
Delbert Truong, Assistant Engineer
Alayna Paxton, Environmental Compliance Coordinator *
Nancy Johnson, Senior Accountant *
Yuriana Nuñez, Administrative Coordinator

CAL FIRE San Benito-Monterey

Unit Staff (CAL FIRE) Present

Matt Stanford, Assistant Chief
Tom Bolyard, Battalion Chief
Josh Silveira, Battalion Chief and Unit PIO
Greg Leonard, Prevention Captain
John Trenner, Fire Prevention & Planning
Robert Douglas, Training Captain

Others Present

Craig Geddes, Sergeant, California Highway Patrol (CHP)
Erica Elias, Captain, CHP
Brandon Smith, Commander, Monterey County Sheriff's Office (MCSO)
Peter Brown, Director of Security, Pebble Beach Company (PBC)
Sara Parral, Project Manager, HF&H Consultants, LLC
Zoë Shoats, Director of Communications, ReGen Monterey
Kristin O'Hara, Communications Manager, ReGen Monterey *
Clete Elms, CEO, GreenWaste Recovery (GWR)
Manny Gouveia, Vice President of Municipal Franchise, GWR
Kevin DiVincenzo, Chief Operating Officer, GWR
Bessie Nicolaidis, Outreach Coordinator, GWR
Salina Galindo-Luna, Director of Communications, GWR
Liz Hall, Public Sector Manager, Waste Management
Tim Morris, District Manager, Waste Management
Barbara Buikema, General Manager, Carmel Area Wastewater District (CAWD) *
Robert Siegfried, Board Director, CAWD *
David Goupil, Board Director, Del Monte Forest Property Owners (DMFPO)



Hampton Stewart, Pebble Beach Resident *
Vinod Badani, Vice President, E2 Consulting Engineers *
Mark Stilwell, Public
Mike Niccum, Public
Michael, Public *

**Signifies Zoom virtual attendance*

APPEARANCES, ORDER OF BUSINESS, AND ANNOUNCEMENTS

1. *Appearances and Announcements:* Hampton Stewart thanked PBCSD for the use of the Boardroom to host the Fire Scope Group on April 22 – 23, 2026.

Agenda Changes: Agenda Items No. 07, 08, and 15 were moved up.

LAW ENFORCEMENT

7. *Law Enforcement Program Status Report:* New CHP Captain Erica Elias was introduced. Sergeant Geddes provided an overview of the verbal warnings and citations issued during the reporting period. Commander Brandon Smith gave summary of Sheriff Office activities. Peter Brown, PBC Director of Security, commented on parolees in Pebble Beach area and how activities are being mitigated with Sheriff's Office support. The Food & Wine Festival ran smoothly with no DUI's resulting from the event. Traffic flows for the Councours d' Elegance event will be reviewed in May at the DMFPO Roads and Traffic Committee meeting.

8. *Agreement with California Highway Patrol:* The total agreement amount for next fiscal year was increased by \$20,000 to cover additional support anticipated for Car Week in August; there has been a 6% increase in CHP payroll; allocated budget has not been fully utilized but an increase in the budget for FY 2026 – 2027 would allow for more support in the Del Monte Forest.

MOTION 26-04-01: Adopt Resolution 26-07 approving and authorizing the execution of an amendment to the contract with CHP to extend the Supplemental Law Enforcement services to June 30, 2027 for an amount not to exceed \$380,000

Moved by: Director Froke

Seconded by: Director Laska

Motion Approved: Unanimously, carried 4-0.

Absent: Director Gebhart

There were no Board or public comments.

15. *Request for Proposal Process for Future Solid Waste, Recycling, and Organic Collection Services:* Sara Parral, Project Manager at HF&F Consultants, LLC presented results of recent stakeholder engagement survey administered on behalf of the seven Monterey Peninsula member agencies currently served by GreenWaste Recovery (GWR) Survey results pointed to four top concerns being affordability, quality of service, convenience of programs for residents, and environmental impact. Multi-family, commercial, and industry feedback engagements also provided valuable feedback. After working collectively over the past year, the Technical Advisory Committee (TAC) comprised of representatives from all seven member agencies derived the recommendation for initiating a competitive RFP process for waste collection services, citing benefits of transparency, affordability, and service quality over sole source negotiation with the current provider GWR, and while individual member agencies would make independent decisions about their franchise agreements, a



regional approach would provide better negotiating power and cost efficiencies for all seven member agencies. If approved, the RFP process would begin with development of new franchise agreements, followed by an RFP issuance in 2027. Five regional industry collection providers have shown interest in participating in the RFP process. ReGen Monterey has a turnkey truckyard facility so any future service provider can operate out of its yard, making for an attractive low barrier of entry a new collection service provider. Current hauler GWR is interested in extending the contract set to expire in June 2030. CEO Clete Elms and Chief Officer Kevin DiVincenzo of GWR addressed the Board and emphasized their long-term commitment to service and affordable rates, noting that their current rates are lower than regional competitors and projected increases to be a bit higher than inflation increases. Public Sector Manager Liz Hall from Waste Management addressed the Board expressing support for a competitive RFP, noting that it would provide transparency and ensure the best value for the community. Director of Communications Zoë Shoats acknowledged representatives of the seven member agencies and industry providers who participated in the engagement process and thanked the TAC members for their participation in putting together the recommendation before the Board.

MOTION 26-04-02: Adopt *Resolution 26-10* approving initiation of competitive Request for Proposal process for solid waste, recycling, and organic collection services, and adopt related Process Integrity Policy.

Moved by: Director McKee

Seconded by: None

The Motion died for lack of a second.

The Board received public comment from Zoë Shoats, Director of Communications at ReGen Monterey. Ms. Shoats requested support and approval of the Process Integrity Policy at a minimum.

MOTION 26-04-03: Motion to table the discussion on adoption of *Resolution 26-10* until the next scheduled Board meeting.

Moved by: Director Froke

Seconded by: Director Verbanec

Motion failed with a vote of two in favor, two against, and one absent:

Ayes: Director Froke, Director Verbanec

Nays: Director McKee, Director Laska

Abstentions: None

Absent: Director Gebhart

There were no Board or public comments.

MOTION 26-04-04: Adopt related Process Integrity Policy.

Moved by: Director Froke

Seconded by: Director McKee

Motion Approved: Unanimously, carried 4-0.

Absent: Director Gebhart

Board members discussed the need to make a timely decision on the presented recommendation as to not delay the regional process.



MOTION 26-04-05: Adopt *Resolution 26-10* approving initiation of competitive Request for Proposal process for solid waste, recycling, and organic collection services.

Moved by: Director McKee

Seconded by: Director Laska

Motion Approved: Unanimously, carried 4-0.

Absent: Director Gebhart

There were no Board or public comments.

MINUTES AND FINANCIAL MATTERS

3. *Minutes:*

MOTION 26-04-06: Approve, as presented, the *Minutes* of the Regular Board of Directors Meeting held on March 27, 2026

Moved by: Director Laska

Seconded by: Director Froke

Motion Approved: Unanimously, carried 4-0.

Absent: Director Gebhart

There were no Board or public comments.

4. *Statement of Receipts and Disbursements:* CFO Marianna Pimentel presented and answered questions.

5. *Check Register:*

MOTION 26-04-07: Approve the *Check Register* for March 2026

Moved by: Director Laska

Seconded by: Director Froke

Motion Approved: Unanimously, carried 4-0

Absent: Director Gebhart

There were no Board or public comments.

6. *Preliminary Budget for Fiscal Year 2026 – 2027:* CFO Marianna Pimentel presented the Preliminary Budget of \$49.9 million for Fiscal Year 2026 – 2027, representing an 8% increase from the current \$46.1 million budget. The Preliminary Budget includes a 9% increase in sewer fees and a 3.28% increase in solid waste fees, with property tax revenue expected to increase by 4%. Key changes include a 15% increase in fire services costs due to contract negotiations for a three-year agreement with CAL FIRE, a 4% increase in administrative and engineering costs including a new engineering position, and \$27.1 million in capital outlays primarily funded by carryover amounts. Upcoming staffing changes were discussed, including new positions in the Fire Prevention Department and Maintenance Department to replace retiring staff.

MOTION 26-04-08: Approve the adoption of Preliminary Budget for Fiscal Year 2026 – 2027 and setting Final Budget hearing for June 26, 2026 at 9:40am.

Moved by: Director Laska

Seconded by: Director Froke

Motion Approved: Unanimously, carried 4-0

Absent: Director Gebhart

There were no Board or public comments.



FIRE DEPARTMENT

9. *Fire Chief's Monthly Report:* Chief Tom Bolyard presented summary of operational activities, including responses to a significant motor vehicle accident on Highway 1 and various training activities, including firefighter re-certification and auto extrication classes. Chief Josh Silveira provided an update on the Drone Program. The procurement of a specialized drone – DJI Flycard 30 uncrewed aircraft, which can transport 88 pounds of cargo, and its potential use in rescue operations and wildfire response is in the works. Chief Silveira was the keynote speaker at a Technology and Innovation Summit in Arizona where he had the opportunity to share the collaborating efforts between PBCSD, Cypress Fire Protection Department and Carmel Highlands Fire Protection District that have pushed the Drone Program forward using innovation and technology. John Trenner presented recent Fire Prevention Department activities. Fire hydrant testing has been completed, and the 2026 Food and Wine Festival was successful in safety inspections. Captain Greg Leonard summarized combining fuel reduction efforts along Bristol Curve and completing the Jack's Peak project. The Unit Forester, Parsa Arjomandinezhad, assessed forest health in parts of the Del Monte Forest and continues to support and mentor the fuels reduction team.

MAINTENANCE, ENGINEERING & CONSTRUCTION

10. *Operations and Maintenance Report:* Principal Engineer Chris Simmons provided a status on water operations. The Forest Lake Reservoir is at full capacity following April rains, with production averaging around 70%. All Alternative Source Water (ASW) projects were shut down mid-March and early April. Maintenance activities included ergonomics, Workplace Violence Awareness and Prevention, and Heat Illness Prevention trainings. The annual Reclamation General Permit was submitted, and repairs to air release valve of the Reclamation distribution pipeline were completed.
11. *Capital Improvement Projects:* Principal Engineer Simmons gave an overview of Capital Improvement Projects and answered questions. The District hosted a mandatory pre-bid conference for the Undergrounding of Overhead Utilities project. The bid opening is scheduled for May 14, 2026. The Seal Rock Pump Station (P3) project is in the stage of fabricating control panels with Tesco Controls and awaiting the arrival of pumps. Design work has kicked off for the 2026 Sewer Line Replacement Project. The construction of the Facilities Improvement Project has been completed.
12. *Highway 68 Pump Station (P4) Rehabilitation Project:*
MOTION 26-04-09: Adopt Resolution 26-08 declaring the lowest responsible bidder and awarding fabrication contract for electrical, motor control, and instrumentation panels for Highway 68 Pump Station (P4) Rehabilitation Project for an amount not to exceed \$110,000.
Moved by: Director Laska
Seconded by: Director Froke
Motion Approved: Unanimously, carried 4-0
Absent: Director Gebhart
There were no Board or public comments.
13. *Sewer System Management Plan Six Year Update:*
MOTION 26-04-10: Adopt Resolution 26-09 certifying revision No. 03 of the Pebble Beach Community Services District Sewer System Management Plan.



Moved by: Director Froke
Seconded by: Director Laska

Motion Approved: Unanimously, carried 4-0

Absent: Director Gebhart

Nick Becker expressed appreciation to Environmental Compliance Coordinator Alayna Paxton and to Chris Simmons for their efforts in updating the Sewer System Management Plan.

SOLID WASTE

14. *ReGen Monterey Board of Directors Meeting:* Vice President McKee provided highlights from the April 17, 2026, Board meeting. ReGen Monterey hired a new Finance Director; two employees were recognized for more than twenty years of service, HF&H Consulting provided an RFP presentation for solid waste hauler agreement, and the Board passed a motion supporting the RFP process; and the Board discussed labor negotiations and real property negotiations in Closed Session.

GENERAL GOVERNMENT

16. *Community Advisory Board Meeting:* President Verbanec provided highlight of the meeting held on April 1, 2026. Several members are or have retired and were honored for their service in their agencies. Nick Becker shared that several golf courses completed aerification and are ready for the spring season; Stevenson School will inaugurate its new science and technology building in the fall; DMFC held strategic planning sessions; and Kathleen Lee from PBC is reviewing approximately 140 grant applications for consideration of funding.

17. *Recognition of National Public Works Week:*

MOTION 26-04-11: Adopt Resolution 26-11 proclaiming May 17 – 23, 2026 as National Public Works Week.

Moved by: Director Laska
Seconded by: Director Froke

Motion Approved: Unanimously, carried 4-0

Absent: Director Gebhart

There were no Board or public comments.

MISCELLANEOUS INFORMATION AND COMMUNICATION

18. *Reclamation Management Committee (RMC) Governance:* Nick Becker reported to the Board that the District was served a lawsuit on April 9, 2026. CAWD filed the lawsuit with the Monterey County Superior Court against PBCSD, seeking declaratory relief regarding the RMC legal services agreement that PBCSD executed on behalf of the RMC. Findings of a 1991 management agreement were presented clarifying the governance structure of the RMC, designating CAWD as the lead agency who would administer contracts on behalf of the RMC. The Board received public comment from Mark Stilwell, previous RMC Member, and Mike Niccum, previous PBCSD GM, providing historical context and emphasizing that the RMC has operated successfully for 35 years through consensus-based decision making.

19. *A. General Manager Report:* Nick Becker referred to the General Manager's Report for any question the Board might have.

B. Questions from Directors or staff seeking clarification of matters within purview of the District:
None.



CLOSED SESSION

20. *A. Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9 (d)(1):* There was no public comment regarding the Carmel Area Wastewater District v. Pebble Beach Community Services District litigation. The Board went into Closed Session at 1:00pm for conference with legal counsel and returned to open session at 1:35pm. Legal counsel reported that an update was provided to the Board, and direction was given, but no reportable action was taken.

ADJOURNMENT

21. There being no further business, President Verbanec adjourned the meeting at 1:35 p.m. to a regular Board meeting to be held on Friday, May 29, 2026, at 9:30 a.m., in-person and via Zoom.



Nicholas R. Becker, Board Secretary

