

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
Regular Meeting of October 27th, 2023**

MINUTES

CALL TO ORDER

A regular meeting of the Board of Directors of the Pebble Beach Community Services District (PBCSD) was held in the PBCSD board room on October 27th, 2023. President Leo M. Laska called the meeting to order at 9:30 a.m.

ROLL CALL

Directors Present: Leo M. Laska – President, Richard B. Gebhart – Vice President, Jeffrey B. Froke*, Peter B. McKee, and Richard D. Verbanec

Directors Absent: None

Others Present:

Mike Niccum, General Manager

Rob Rathie, Legal Counsel

Nick Becker, Deputy General Manager/District Engineer

Chris Simmons, Associate Engineer

Marianna Pimentel, Chief Financial Officer (CFO)

Nijesh Sthapit, Accountant*

Merrie Cole, Administrative Temp

Alayna Paxton, Environmental Compliance Coordinator

Nic Faro, Maintenance Manager

Mike Meddles, Division Chief, CAL FIRE San Benito-Monterey Unit (CAL FIRE)

Frank Espinoza, Fire Operations Battalion Chief, CAL FIRE

Shayon Ascarie, Fire Prevention Captain, CAL FIRE

John Trenner, Fire Prevention, CAL FIRE

Peter Brown, Director of Security, Pebble Beach Company (PBCo)

Shawn Casey, VP Resource Management, PBCo

Cheryl Burrell, Planning and Real Estate Division, PBCo

Kevin Urquhart, Board Director, Carmel Area Wastewater District (CAWD)

Barbara Buikema, General Manager, CAWD*

Jacqueline Fobes, Board Director, Del Monte Forest Property Owners (DMFPO)*

Vinod Badani, E2 Consulting Engineers*

Hampton Stewart, Pebble Beach resident*

Jerry Verhasselt, Pebble Beach resident

Mary Housel, Pebble Beach resident*

Sofyan Karim, Pebble Beach resident

Nicole Davis, Commander, Monterey County Sheriff's Office

Ivan Rodriguez, Commander, Monterey County Sheriff's Office

**Signifies virtual attendance*

MOTION 23-10-01

Moved by Director Laska and seconded by Director Gebhart to allow remote appearance by one member of the board, Director Froke, for reasons of emergency circumstance. Verbanec - Aye; Laska - Aye; Gebhart - Aye; McKee - Aye. Motion carried 4-0.

APPEARANCES, ORDER OF BUSINESS, & ANNOUNCEMENTS

There were no appearances or announcements.

MINUTES AND FINANCIAL MATTERS

MOTION 23-10-02

Moved by Director Verbanec and seconded by Director Gebhart to approve, as presented, the *Minutes* of the Regular Board meeting held September 29, 2023. Verbanec - Aye; Laska - Aye; Gebhart - Aye; McKee - Aye; Froke - Aye. Motion carried 5-0.

Statement of Receipts and Disbursements

The Board received and reviewed the *Statement of Receipts and Disbursements* for September 2023 and CFO Pimentel presented.

Cash Basis Budget Report

The Board received and reviewed the *Cash Basis Budget Report* for September 2023 and CFO Pimentel presented.

Check Register

MOTION 23-10-03

Moved by Director Verbanec and seconded by Director Gebhart to approve the *Check Register* for September 2023. Verbanec - Aye; Laska - Aye; Gebhart - Aye; McKee - Aye; Froke - Aye. Motion carried 5-0.

LAW ENFORCEMENT

Law Enforcement Program Status Report

The Board received and reviewed the Law Enforcement Program Status Report for the quarter ending September 30, 2023. Nicole Davis, Sheriff's Coastal Station Commander provided a report of Pebble Beach burglary, theft, and vandalism statistics from 2019-August 2023 and gave a general overview of the types and locations of crimes. Commander Davis introduced Commander Ivan Rodriguez who will be taking over Coastal Station command November 4, 2023.

California Highway Patrol Sergeant Chris Pia was absent due to illness. Peter Brown, Director of PBCo Security stated reports have been received from numerous pedestrians about a high number of vehicles operating at too high a speed along 17-Mile Drive near Ocean Road. The PBCSD Speed Statistics Report in today's packet indicates that 68 of 31,000 vehicles recorded over three separate weeks were traveling at a speed in excess of 50 mph. Last winter's storms deposited sand on trails located between the roadway and ocean, making it more difficult to walk in those areas. It appears now many pedestrians are instead walking in roadway bike lanes next to 17 Mile Drive traffic. General Manager Niccum indicated staff will review the 85th percentile of speed at 17 Mile Drive and Ocean Road which would be lowest speed limit that could be enforced and will determine what time of day excessive speeds are happening. The board had no objection to the issue being considered one of safety/law enforcement, allowing PBCSD to assist PBCo with resources for removing sand from the walking trails and improving them with decomposed granite.

FIRE DEPARTMENT

Fire Chief's Monthly Report

The Board received and reviewed and Chief Espinoza presented the *Monthly Fire Department Activity Report for September 23 – October 20, 2023*. The new Pierce fire truck is due to be received in December 2024. New drone software is being tested that "stitches" together photo and video data to provide seamless, real-time fire patterns and maps. The Zombie Run Event will be held tomorrow, Saturday, October 28 from 9am to 12pm. The race event is sold out with 500 registered runners.

District-based Community Emergency Response Team programs like PBCSD's are now banding together into 100-member and growing regional teams. In the Majella and Congress Roads open space area, 29 acres have been treated with mastication and hazard tree removal. The "matchstick" fallen trees in the Fire Road 4 area will be cleared beginning after tomorrow's Zombie Run. General Manager Niccum regarded the defensible space inspections of all properties this year as a significant District accomplishment and commended the fire prevention team.

Replacement of Staff Vehicles

The Board received and reviewed and Chief Meddles presented the *Staff Report*. The truck beds are being purchased separately from the chassis so that they can be placed for continued use on future replacement chassis.

MOTION 23-10-04

Moved by Director McKee and seconded by Director Verbanec to adopt Resolution 23-22 authorizing purchase of three replacement vehicles for the Prevention 25 (fuels), Prevention 28 (fuels) and Training 51 positions for a cost not to exceed \$360,000. Verbanec - Aye; Laska - Aye; Gebhart - Aye; McKee - Aye; Froke - Aye. Motion carried 5-0.

MAINTENANCE, ENGINEERING AND CONSTRUCTION

Wastewater Collection, Treatment and Disposal System

The Board received and reviewed the *Engineer's Report of Utilities Operations and Maintenance for September 22 - October 20, 2023*. Associate Engineer Simmons presented slides and reported the reservoir remains at approximately 50% capacity, the highest annual low point that the reservoir has achieved since inception. California American Water is replacing the 30" diameter main water line that supplies the entire Peninsula that was recently damaged by a fallen tree. The repairs are located on Colton Road from Arroyo to Congress Road and are estimated to be completed by the end of November.

PBCSD Capital Improvement Projects

The Board received and reviewed the *Engineer's Report*. Associate Engineer Simmons presented slides of Pump Station P-1 rehabilitation design and construction, and Carmel Hill Fire Station pavement restoration construction. Sewer Line Replacement Project scope will identify 5,000 feet of lines for replacement. Cathodic Protection Project system addition will protect 8,800 ft of 16-18" pipe in Carmel. Four rectifiers are currently in place that protect 25,000 feet of lines within Pebble Beach.

District Engineer Nick Becker reported on the Undergrounding Overhead Utilities Program Phase III. Director McKee requested an after-phase report be presented at a future meeting that includes a comparison to previous phase work timelines, costs, and issues encountered, to inform discussion on future phases.

CAWD Board Meeting

The Board received and reviewed the *Agenda Information* for the CAWD board meeting attended by Director Froke on October 26, 2023. The meeting was routine with discussion related primarily to the collection system. The staffs of CAWD and PBCSD have met regarding sea level rise in preparation for the next Sea Level Rise Committee meeting. Director D'Ambrosio is stepping down from the CAWD board, a new member will be appointed at a special Board meeting on November 7th. General Manager Niccum recognized Director D'Ambrosio's long-time vital public service. The next CAWD regular board meeting date was rescheduled to Tuesday, December 12, 2023.

SOLID WASTE MANAGEMENT

ReGen Monterey Board Meeting

The Board received and reviewed the *Agenda Information* for the ReGen Monterey Regular Board meeting held October 20, 2023, attended by Director Laska. The board approved a pilot study agreement for automated control of landfill gas collection wells. Director McKee expressed interest in serving on the ReGen Monterey Joint Powers Authority and Board of Directors once Director Laska term is completed at the end of December.

GENERAL GOVERNMENT

Special Districts Association of Monterey County

The Board received and reviewed the General Manager Report on the meeting held October 17, 2023. General Manager Niccum made comments.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

The Del Monte Forest Property Owners Semiannual Meeting is tomorrow, 2:00pm, The Inn at Spanish Bay featuring a panel of PBCSD Fire Department Chiefs Nunez, Espinoza, and Silveira, and General Manager Niccum.

Items planned for the next regular board meeting include annual review of general manager and legal counsel, and the PBCSD financial audit.

Director Verbanec noted he would be unable to attend the next Special Districts Association of Monterey County meeting on January 16, 2024.

CLOSED SESSION

It was determined that a closed session of the board was not required.

ADJOURNMENT

MOTION 23-10-05

M/S/C (unanimous) to adjourn at 11:08 AM. to a regular Board meeting to be held on Friday, December 8th, 2023 at 9:30 a.m., in person/virtual.



Mike Niccum, Board Secretary