

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcsd.org**

PUBLIC MEETING NOTICE & AGENDA

**December 9, 2022
9:30 A.M.**

This meeting will be held in the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/86179556375>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 861 7955 6375

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at pbcsd@pbcsd.org by 10 a.m. on Thursday, December 8. All submitted written comments will be provided to the Board and you may also comment during the teleconference webinar.

CALL TO ORDER & ROLL CALL

Jeffrey B. Froke, President ___ Leo M. Laska, Vice-President ____

Richard D. Verbanec ____ Richard B. Gebhart ___ Peter B. McKee ____

SWEARING-IN OF DIRECTORS

Execution of *Oath of Office* by Jeffrey B. Froke and Peter B. McKee for terms of office as Directors of Pebble Beach Community Services District

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on October 28, 2022.
4. Receive [Statement of Receipts and Disbursements for October 2022](#).
5. Receive [Cash Basis Budget Report for October 2022](#).
6. Approve [Check Register for October 2022](#).
7. ***(Postponed until next Board Meeting)*** Receive *PBCSD Annual Comprehensive Financial Report including Independent Audit Report for Fiscal Year ended June 30, 2022.*
8. Receive [Monterey County Treasurer's Investment Report for quarter ended September 30, 2022](#).

FIRE DEPARTMENT

9. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.
10. Receive report for [Pebble Beach 2K/5K Zombie Race and Emergency Preparedness Fair on October 29, 2022](#).
11. Declare [Reserve Engine 122 surplus and authorize donation to the Monterey Peninsula College Fire Academy](#).

MAINTENANCE, ENGINEERING & CONSTRUCTION

12. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcasd.org 3 to 5 days before the Board meeting.

13. Receive status report regarding active [PBCSD capital improvement projects](#).
14. Receive [minutes of November 15, 2022 meeting of CAWD/PBCSD Wastewater Reclamation Project Management Committee](#).
15. Adopt [Resolution 22-22](#) approving construction contract and construction support services agreement for P-1 Cypress Point and P-2 Fan Shell Beach Pump Station Rehabilitation Project.
16. Adopt [Resolution 22-23](#) declaring lowest responsible bidder and awarding contract for construction of Annual Sewer Line Replacement Project.
17. Authorize [purchase of water meters for recycled water distribution system](#).
18. Adopt [Resolution 22-24](#) authorizing General Manager to execute Quitclaim Deed to relinquish sanitary sewer line located on 1552 Cypress Drive.
19. Receive Carmel Area Wastewater District (CAWD) reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Receive report from Director Froke on [CAWD Board of Directors meeting on Thursday, December 8, 2022](#).
 - B. Assign Director Gebhart to attend CAWD Board of Directors meeting on Thursday, January 26, 2023.

SOLID WASTE MANAGEMENT

20. Receive report regarding [ReGen Monterey \(Monterey Regional Waste Management District\) Board meeting held on November 18, 2022](#).

GENERAL GOVERNMENT

21. Receive report on [November 17, 2022 meeting of Del Monte Forest Property Owners Road and Traffic Committee](#).
22. Adopt [Resolution 22-25](#) revising vesting requirement for District Retirement Health Savings Plan.
23. Approve [calendar for 2023 Board Meetings](#).
24. Adopt [Resolution No. 22-26](#) selecting President, Vice-President, Secretary and Secretary Pro-Tem of PBCSD Board of Directors and District Treasurer for one year term of office.

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

25. This time is reserved for receiving [miscellaneous written and oral communications](#). The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.
- A. General Manager Report.
 - B. Questions from Directors or staff seeking clarification of matters within purview of the District.
 - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
 - The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, January 26, 2023 at 9:00 a.m.** (*Director Gebhart representing PBCSD Board of Directors*).
 - The next meeting of Board of Directors of **ReGen Monterey** on **Friday, January 20, 2023 at 9:00 a.m.** (*Director Laska representing PBCSD*).
 - The next meeting of **Reclamation Management Committee** will be held on **Tuesday, February 14, 2023 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
 - The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, January 17, 2023 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
 - The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, February 23, 2023 at 4:00 p.m.** (*Director Froke representing PBCSD*).
 - The next meeting of **Pebble Beach Community Advisory Board** on **Wednesday, December 14, 2022.** (*Director Froke representing PBCSD*)

CLOSED SESSION

26. A closed session of Board is planned to conduct annual performance evaluation of General Manager and Legal Counsel.

ADJOURNMENT

27. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, January 27, 2023 at 9:30 a.m.**

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.