

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcسد.org

PUBLIC MEETING NOTICE & AGENDA

**Via Teleconference
April 24, 2020
9:30 A.M.**

COVID-19 Pandemic and State of California Executive Order N-29-20

In compliance with recently issued guidelines from the State of California and in order to keep the public safe, Pebble Beach Community District (PBCSD) will conduct its Board Meetings via teleconference until further notice.

To access the meeting via Zoom please click on the link: <https://zoom.us/j/99568495955> or copy/paste the link into your browser. If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use Webinar ID: 995 6849 5955

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office at 3101 Forest Lake Road, Pebble Beach, CA 93953 or via email at pbcسد@pbcسد.org by 10 a.m. on Thursday, April 23. All submitted comments will be provided to the Board and may be read into the record or compiled as part of the record. You may also submit comments via the "Chat" function available during the teleconference webinar online.

If you need assistance in accessing this information, please call the PBCSD office at 831-373-1274.

CALL TO ORDER & ROLL CALL

Peter B. McKee, President ___ Jeffrey B. Froke, Vice-President ___

Richard D. Verbanec ___ Richard B. Gebhart ___ Leo M. Laska ___

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcسد.org 3 to 5 days before the Board meeting.

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances**: *Anyone may address the Board on matters under the Board's purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*
2. **Agenda Changes**: *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve [Minutes](#) of Regular Board meeting held on February 28, 2020.
4. Receive [Statement of Receipts and Disbursements for February and March 2020](#).
5. Approve *Check Registers* for [February](#) and [March](#) 2020.
6. Receive reports and consider actions related to District long term capital and financial plans:
 - A. Approve annual update of [PBCSD Long-Term Capital Outlay Program](#).
 - B. Approve annual update of [PBCSD Long-Term Financial Plan](#).
7. Adopt [Resolution No. 20-05 approving Preliminary Budget for FY 2020-21](#) and setting public hearing to consider Final Budget and user fees on June 26, 2020 at 9:40 a.m.

FIRE DEPARTMENT

8. Receive [Fire Chief's monthly report of Fire Department operations](#), training and fire prevention.

MAINTENANCE, ENGINEERING & CONSTRUCTION

9. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
10. Receive status report regarding active [PBCSD capital improvement projects](#).

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11. Adopt [Resolution 20-06](#) approving Project Assignment No.42 with E2 Consulting Engineers for Spanish Bay Pump Station P-8 Rehabilitation Project.
12. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Receive report from Director Verbanec on [CAWD Board of Directors meeting on Thursday, March 26, 2020](#).
 - B. Assign Director Froke and McKee to attend CAWD Board of Directors meetings scheduled for Thursday, April 30, 2020 and May 28, 2020 at 3945 Rio Rd., Carmel.

SOLID WASTE MANAGEMENT

13. Receive report regarding Monterey Regional Waste Management District (MRWMD) Board meetings held on [March 20, 2020](#) and [April 17, 2020](#).

GENERAL GOVERNMENT

14. Adopt [Resolution No. 20-07](#) calling for PBCSD election on November 3, 2020.
15. Provide direction for [election of one Independent Special District Alternate Member to serve four-year term on the Local Agency Formation Commission of Monterey County \(LAFCO\)](#).
16. Receive [status report of District response to potential issues related to Coronavirus Disease 2019 \(COVID-19\)](#).

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

17. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
 - A. General Manager Report.
 - B. Questions from Directors or staff seeking clarification of matters within purview of the District.
 - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

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- The next two meetings of the Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, April 30, 2020 and May 28, 2020 at 9:00 a.m.** (*Directors Froke and McKee representing PBCSD Board of Directors*).
- The next meeting of the Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, May 22, 2020 at 9:00 a.m.** (*Director Laska representing PBCSD*).
- The next meeting of **Reclamation Management Committee** will be held on **Wednesday, May 13, 2020 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 21, 2020 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, May 28, 2020 at 4:00 p.m.** (*Director Froke representing PBCSD*).

CLOSED SESSION

18. A closed session of the Board is not planned, but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

19. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, May 29, 2020 at 9:30 a.m.**

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