

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274  
www.pbcsd.org**

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**PUBLIC MEETING NOTICE & AGENDA**

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**October 29, 2021  
9:30 A.M.**

This meeting will be held in the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

**Any non-vaccinated attendees will be required to wear a mask at in-person meeting.**

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/82593323684>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

**Webinar ID: 825 9332 3684**

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at [pbcsd@pbcsd.org](mailto:pbcsd@pbcsd.org) by 10 a.m. on Thursday, October 28. All submitted comments will be provided to the Board and you may also submit comments via the “Chat” function available during the teleconference webinar.

**CALL TO ORDER & ROLL CALL**

Jeffrey B. Froke, President \_\_\_ Leo M. Laska, Vice-President \_\_\_

Richard D. Verbanec \_\_\_ Richard B. Gebhart \_\_\_ Peter B. McKee \_\_\_

**APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS**

1. ***Appearances:*** *Anyone may address the Board on matters under the Board’s purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcsd.org](http://www.pbcsd.org) 3 to 5 days before the Board meeting.*

2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

### **MINUTES & FINANCIAL MATTERS**

3. Approve [Minutes](#) of Regular Board meeting held on September 24, 2021.
4. Receive [Statement of Receipts and Disbursements](#) for September 2021.
5. Receive [Cash Basis Budget Report](#) for September 2021.
6. Approve [Check Register](#) for September 2021.

### **LAW ENFORCEMENT**

7. Receive [Law Enforcement Program Status Report for quarter ending September 30, 2021.](#)

### **FIRE DEPARTMENT**

8. Receive [Fire Chief's monthly report of Fire Department](#) operations, training and fire prevention.

### **MAINTENANCE, ENGINEERING & CONSTRUCTION**

9. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
10. Receive status report regarding active PBCSD [capital improvement projects](#).
11. Adopt [Resolution 21-25](#) awarding contract for fabrication of electrical, motor control and instrumentation panels required for P-1 & P-2 Pump Station Rehabilitation Projects.
12. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
  - A. Report from Director McKee on [September 30, 2021 CAWD Board meeting](#).
  - B. Report from Director Gebhart on [October 28, 2021 CAWD Board meeting](#).
  - C. Assign Director Laska to attend CAWD Board of Directors meeting scheduled for Thursday, December 9, 2021.

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## SOLID WASTE MANAGEMENT

13. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meetings held on October 22, 2021](#).
14. Receive report for [Household Hazardous Waste Collection event held at District facilities on September 25, 2021](#).
15. Adopt [Resolution 21-26](#) approving Solid Waste Franchise Amendments that address SB1383 and franchise hauler ownership change.

## GENERAL GOVERNMENT

16. Receive report on [October 19, 2021 meeting of the Special Districts Association of Monterey County](#).
17. Approve [revised organization chart, salary schedule and authorize recruitment for one Maintenance Department position](#).

## MISCELLANEOUS INFORMATION AND COMMUNICATIONS

18. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*

A. General Manager Report.

B. Questions from Directors or staff seeking clarification of matters within purview of the District.

C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.

- The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, December 9, 2021 at 9:00 a.m.** (Director Laska representing PBCSD Board of Directors).
- The next two meetings of Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, November 19, 2021 at 9:00 a.m.** (Director Laska representing PBCSD).

*Note: Agenda reports may be viewed in District Administrative Office or at [www.pbcasd.org](http://www.pbcasd.org) 3 to 5 days before the Board meeting.*

- The next meeting of **Reclamation Management Committee** will be held on **Tuesday, November 9, 2021 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
- The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, January 18, 2022 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).
- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, November 18, 2021 at 4 p.m.** (*Director Froke representing PBCSD*).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, December 8, 2021.** (*Director Froke representing PBCSD*)

#### **CLOSED SESSION**

19. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

#### **ADJOURNMENT**

20. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, December 10, 2021 at 9:30 a.m.**

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