

**PEBBLE BEACH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
3101 Forest Lake Road, Pebble Beach, CA 93953 (831) 373-1274
www.pbcsd.org**

PUBLIC MEETING NOTICE & AGENDA

**June 25, 2021
9:30 A.M.**

This meeting will be held in the Pebble Beach Community Services District Boardroom at 3101 Forest Lake Road, Pebble Beach, CA 93953.

Any non-vaccinated attendees will be required to wear a mask at in-person meeting.

To access the meeting via Zoom please click on the link or copy/paste it into your browser:

<https://us02web.zoom.us/j/86168214930>

If your computer does not have audio, you can join the meeting via phone. To participate via phone, please call: 1 (669) 900-9128 or 1 (346) 248-7799 and use:

Webinar ID: 861 6821 4930

If you would like to comment on any item on the Agenda or any item not on the Agenda, please submit those in writing to our office or via email at pbcsd@pbcsd.org by 10 a.m. on Thursday, June 24. All submitted comments will be provided to the Board and you may also submit comments via the “Chat” function available during the teleconference webinar.

CALL TO ORDER & ROLL CALL

Jeffrey B. Froke, President ___ Leo M. Laska, Vice-President ___

Richard D. Verbanec ___ Richard B. Gebhart ___ Peter B. McKee ___

APPEARANCES, ORDER OF BUSINESS & ANNOUNCEMENTS

1. **Appearances:** *Anyone may address the Board on matters under the Board’s purview. Comments on listed matters are in order when the Board is considering them. An unlisted matter may be heard but the Board can take no action on it until the matter is scheduled for a future agenda, unless immediate action is required or there is an emergency.*

Note: Agenda reports may be viewed in District Administrative Office or at www.pbcsd.org 3 to 5 days before the Board meeting.

2. **Agenda Changes:** *Anyone may ask the Board to consider changing the order of a listed matter unless it is a timed public hearing.*

MINUTES & FINANCIAL MATTERS

3. Approve Minutes of Regular Board meeting held on May 28, 2021.
4. Receive Statement of Receipts and Disbursements for May 2021.
5. Approve Check Register for May 2021.

TIMED BUSINESS - 9:40 A.M. CONCURRENT PUBLIC HEARINGS:

FY 2021-22 PBCSD FINAL BUDGET AND SERVICE FEES

6. **Public Hearing** to consider comments, protests and/or requests for clarification regarding adoption of service charges and Final Budget for Fiscal Year 2021-22 (7/1/21 through 6/30/22).

- A. Adopt *Resolution No. 20-13* approving FY 2021-22 service charges and special tax for:

- **Garbage and Refuse Collection and Disposal Services:** The rate for garbage service is proposed to increase by 3.4% for basic residential from \$27.56 per month to \$28.50 per month.
- **Wastewater Treatment & Disposal Services:** The rate for sewer service is proposed to increase by 9.0% for residential from \$24.50 per month to \$26.70 per month.
- **Fire Protection Services:** No change is proposed in the residential assessment of \$51.20 per year and vacant lot assessment of \$25.60 per year.

- B. Adopt *Resolution No. 21-14* certifying compliance with state law for levying of general and special taxes, assessments and property-related fees and charges.

- C. Adopt *Resolution No. 21-15* approving Final Budget for FY 2021-22.

- D. Adopt *Resolution No. 21-16* approving positions, classifications and pay schedule for FY 2021-22.

- E. Adopt *Resolution No. 21-17* adopting the Appropriation Limit for FY 2021-22.

- F. Adopt *Resolution No. 21-18* approving amendment to solid waste franchise agreement with Green Waste Recovery, Inc.

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FIRE DEPARTMENT

7. Receive [Fire Chief's monthly report](#) of Fire Department operations, training and fire prevention.

LAW ENFORCEMENT

8. Adopt [Resolution 21-19](#) approving agreement with California Highway Patrol to extend supplemental law enforcement services through June 2022.

MAINTENANCE, ENGINEERING & CONSTRUCTION

9. Receive monthly utilities [operations and maintenance report](#) for wastewater collection, treatment and disposal and recycled water distribution systems.
10. Receive status report regarding active PBCSD [capital improvement projects](#).
11. Adopt [Resolution 21-20](#) approving Project Assignment No. 48 with E2 Consulting Engineers for engineering services required for Forest Lake Reservoir Emergency Action Plan.
12. Adopt [Resolution 21-21](#) approving Amendment to Professional Services Agreement with Wallace Group for engineering services required for Wastewater Collection System Assessment Project.
13. Receive Carmel Area Wastewater District reports and information concerning matters of mutual interest to PBCSD and CAWD:
 - A. Report from Director Laska on [June 24, 2021 CAWD Board meeting](#).
 - B. Assign Director Verbanec to attend CAWD Board of Directors meeting scheduled for Thursday, July 29, 2021.

SOLID WASTE MANAGEMENT

14. Receive report regarding [Monterey Regional Waste Management District \(MRWMD\) Board meeting held on June 18, 2021](#).
15. Adopt [Resolution 21-22](#) approving Memorandum of Understanding with MRWMD and Member Agencies for Assistance with California Senate Bill 1383 Compliance.

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GENERAL GOVERNMENT

16. Receive report on [Community Advisory Board meeting held on June 2, 2021](#).
17. Approve [job description and salary schedule for Administrative Coordinator position](#).
18. Receive [minutes of June 11, 2021 Safety Committee Meeting](#).
19. Authorize General Manager to Cast [Ballot to Elect a representative to California Special District Board of Directors for Coastal Network, Seat A](#).

MISCELLANEOUS INFORMATION AND COMMUNICATIONS

20. *This time is reserved for receiving miscellaneous written and oral communications. The Board will take no action on any matter not listed on the agenda except to instruct staff to review the matter and/or include it in a future Board meeting agenda, if desired.*
 - A. General Manager Report.
 - B. Questions from Directors or staff seeking clarification of matters within purview of the District.
 - C. Reports or announcements from Board President, Directors or staff concerning their activities and/or meetings or conferences attended.
 - The next meeting of Board of Directors of **Carmel Area Wastewater District** will be held on **Thursday, July 29, 2021 at 9:00 a.m.** (*Director Verbanec representing PBCSD Board of Directors*).
 - The next meeting of Board of Directors of **Monterey Regional Waste Management District** will be held on **Friday, July 23, 2021 at 9:00 a.m.** (*Director Laska representing PBCSD*).
 - The next meeting of **Reclamation Management Committee** will be held on **Tuesday, November 9, 2021 at 9:30 a.m.** (*Directors Verbanec and McKee representing PBCSD*).
 - The next meeting of **Special Districts Association of Monterey County** will be held on **Tuesday, July 20, 2021 at 6:00 p.m.** (*Directors Verbanec and Froke to attend on behalf of PBCSD*).

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- The next meeting of **Del Monte Forest Property Owners Roads and Traffic Committee** will be held on **Thursday, August 26, 2021 at 4 p.m.** (*Director Froke representing PBCSD*).
- The next meeting of **Pebble Beach Community Advisory Board** will be held on **Wednesday, September 1, 2021.** (*Director Froke representing PBCSD*)

CLOSED SESSION

21. A closed session of Board is not planned but may be held if necessary for certain limited purposes authorized pursuant to California Government Code.

ADJOURNMENT

22. Consider motion to adjourn to next regular PBCSD Board meeting to be held on **Friday, July 30, 2021 at 9:30 a.m.**

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